



Time & Attendance



A built-in, robust time and attendance solution that's ready to go in iSolved.

It's never been easier.

If you're using a third-party solution to manage your time and attendance, you need to see what a difference our integrated Time & Attendance software can make. It's fully native to iSolved, which means no more exporting, importing or duplicate data entry. All of your time-tracking needs are managed right within iSolved.

Time Card

- Hours entry
- Punch entry
- Labor allocation
- Self-service punching
- Crossing midnight boundaries
- View absences
- Verification
- Alerts
- Mobile punch GPS data

Time & Attendance Reports

- Time card report
- Policy group eligibility
- Clock eligibility report
- Absences/time off requests export
- Verification report
- Alerts report
- Hours detail export
- Punch detail report
- Time card payroll processing

Time Management

- Meal and break rounding
- Overtime and premiums
- Comp time

Benefits

- Reduces labor costs up to 5% while improving accuracy & efficiency
- Mobile Punch GPS Data - see where an employee clocks in from!
- Accrues Vacation / Sick / PTO based on YOUR rules
- Employees can view PTO balances and submit requests online - no more manually tracking PTO
- Hours automatically flow to Time Entry Grid after approval - no more keying data
- Graphical calendar time card makes it easy to drag, move, copy and change time
- Flexible programming to track overtime, rounding rules, flex lunches, and much more
- Reports available in real time - correct missed punches immediately
- Daily, weekly or pay period view - jump to any pay period and close payroll with the click of a button
- Time card alerts
- One data source (only set up data once!)
- Don't have to maintain earning code mapping from time to payroll



Why should I invest in Time & Attendance?

Time is important – to everyone, yet over **40 percent** of organizations have not automated timekeeping. And despite its importance, most companies don't realize how much money they waste on sub-optimal timekeeping.

Search for a system that **ensures compliance** with labor laws, government and union regulations.

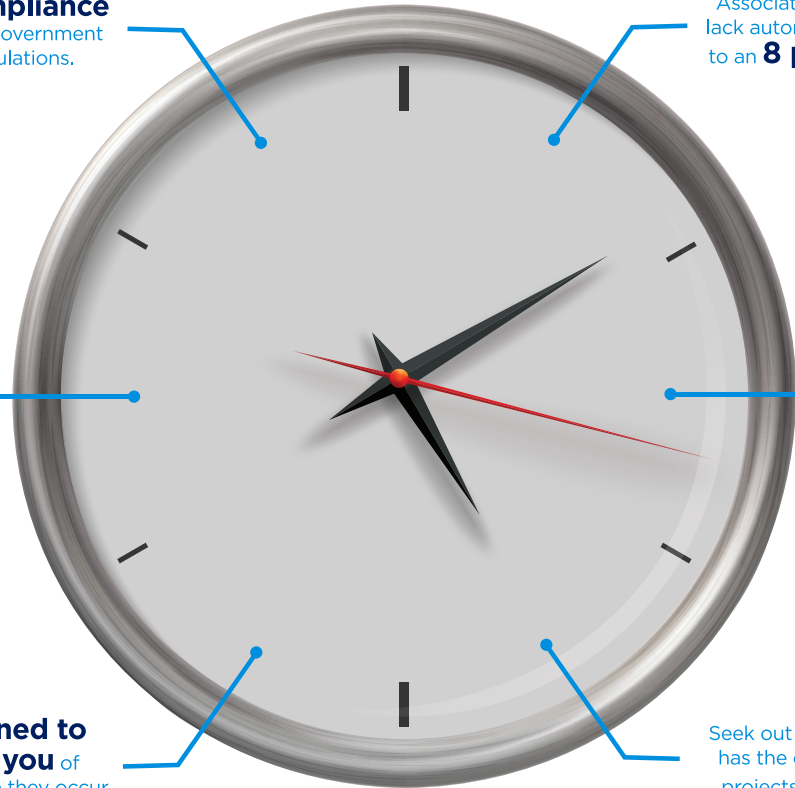
According to the American Payroll Association (APA), companies that lack automated timekeeping have up to an **8 percent error rate** on their payroll.

Find a system that allows you to maintain employee data **in one location**.

The APA states that **4 hours** and **5 minutes** are wasted per employee, per pay period taking long lunches, being tardy and leaving early.

Look for a system **designed to identify and alert you** of potential payroll issues before they occur. The system should interface with your payroll platform.

Seek out a time and attendance system that has the capability to capture assignments, projects and expenses **regardless of location of the employee or office**.



Increase Efficiencies

Numerous data interfaces make data collection time-consuming and difficult to collate for accurate reporting. Eliminating multiple systems that require different logins, duplicate entries, importing, and exporting makes better use of time spent.

- Supervisors can spend less time on time cards and can focus on their real jobs.
- Better employee scheduling reduces overtime.
- More consistent enforcement of pay policies results in fewer grievances.

Minimize Errors and Maximize Data Integrity

Accurate data that is easy to access is becoming more critical to business management and compliance. Real time data increases data integrity and provides the business analytics (hours, employee status, overtime) needed to manage business-critical tasks.

- Automatic accruals and improved record keeping ensure employee receives only the PTO days they have earned
- Reduced error rate in manually preparing time cards

Ensure Compliance

Crucial to ACA (Affordable Care Act) compliance is employee time. With Time & Attendance from iSolved, Employers can determine hours, employee status, and produce data for filing forms.

Don't waste another minute.
Call Premier to see how easy it is to turn on Time & Attendance.